

*Requisition:* SYM HR 19-007  
*Posting Date:* January 5, 2019  
*Location:* Raleigh

**Title: Facility and Maintenance Technician**

***Description:***

We are a small engineering firm headquartered in Raleigh, North Carolina in need of a dependable and trustworthy part time person to help with all forms of facility and equipment maintenance.

Flexible Hours

***Responsibilities:***

- Perform general facility upgrades and repairs such as adding electrical outlets and light fixtures, building, repairing and painting walls, minor plumbing repairs and the like.
- Perform routine maintenance on industrial machines (training will be provided)
- Shop organization and cleaning.
- Help with shipping and receiving duties (crating equipment and truck load/unload)
- Grounds keeping and outdoor maintenance.

***Mandatory Qualifications:***

- Must have general electrical, plumbing and carpentry skills.
- Must be Trustworthy and Dependable
- Must have own transportation
- Must be a polite, work well with others and follow directions

***Desired Special Skills:***

- Depending upon skill set, this position may be expanded to include helping with the building of industrial machines and equipment.

***Other:***

Must be approved for work in the US